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# Prospectus

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SESSION- 201 - 201

**D.A.V. SR. SEC. PUBLIC SCHOOL**

**AMBOTA, DISTT. UNA (H.P.)**

**(Affiliated to C.B.S.E.) Vide No. 630057**

**(Managed by D.A.V. College Managing Committee, New Delhi)**

**E-mail. : dav\_ambota2007yahoo.co.in, Web site - www.davambota.com**

**Ph. No. : 01976-241454, 01976-240545**

**Regional Director**

**Ms. P. Sofat**

**Vice- Chairman**

**Shri K.C. Katna**

**Manager**

**Shri G.K. Bhatnagar**

**Principal**

**Mr. Namit Sharma**

**D.A.V. SR. SEC. PUBLIC SCHOOL AMBOTA**







## गायत्री मंत्र

ओ३म् भूर्भुव स्वः । तत्सवितुर्वरेण्यं भर्गो देवस्य धीमहि ।  
धियो यो नः प्रचोदयात् ॥

अर्थ हे रक्षक ! सर्वाधार ! दुःखविनाशक ! सुख दाता प्रभो !  
स्वयं प्रकाशमन् आपके उस अपनाने योग्य तेज को  
हम धारण करें, जो हमारी बुद्धियों को सन्मार्ग की  
ओर प्रेरणा देता रहे ।

## DAV Movement

On June 1st 1886 at Lahore a historic movement began, the first DAV School at Lahore with Mahatma Hans Raj as its Headmaster was initiated. And now after completing 126 years of exemplary selfless service to the nation and humanity, the vedic philosophy of integrated spiritual and material growth of human beings the creed of the DAV movement has been maintained. The educational philosophy of the DAV movement to provide education to all by synthesizing the rich ancient Indian Heritage with modern science & technology.

## Our School

About 26 year ago DAV Ambota came into existence, it began from a scratch in this rural environment and has today reached to glorious heights. In 1997 the 1st batch secondary level students appeared for their board exam, and in 2006 the senior secondary level students. The school is directly managed by DAV CMC New Delhi and is affiliated to CBSE New Delhi vide affiliation No 630057 and is imparting education from Nursery to 12th standard in Medical, Non Medical and Commerce stream.

## Mission of DAV Ambota

As an institution D.A.V. Sr Sec Public School Ambota is dedicated to provide a conducive environment to students to attain life long learning and excellence in all aspects of life. The student are trained to serve in nation buildings as ideal citizen noble human beings.

## Vision Of Dav Ambota

Our Vision is to embed the core values of professionalism excellence, ethics and quality management to vedic values so that DAV philosophy can be upheld.



## *Salient features of the school*

- DAV Ambota is an English medium coeducational Institution up to Senior Secondary level with Medical, Non Medical and commerce stream.
- The School is under direct control of DAV College Managing Committee New Delhi and is affiliated to CBSE New Delhi.
- Preferential admission is given in case of transfer.
- The teaching learning process is supported by computer education. LCD displays and modern Audio visual Aids.
- Well qualified, experienced, caring and dedicated staff for all the facilities.
- Creative and modern education under personalized attention.
- Affordable Quality education is our Priority.
- Fee relief for needy cases.

## *Scheme of Studies*

NURSERY & K.G. -	English, Hindi, Maths, Art and craft, G.K. and conversation.
Primary Segment -	English, Hindi, Maths, Science, Social Science, DharamShiksha
(Class 1st to 5th) -	Art and Craft, G.K., Physical Education, Music/Computer (Class 2nd onward).
Middle Segment -	English, Hindi, Maths, Science, Social Science
(Class 5th to 8th) -	Sanskrit, Drawing, DharamSiksha, Physical Education, Music/Computer.
Secondary Segment-	English, Hindi, Maths, Science, Social Science, Physical Education.
(Class 9th & 10th) -	Computer Science and Work exp.
Sen. Sec. Segment -	Medical, Non-Medical and Commerce Streams are taught.

## *Eligibility to appear in Examinations*

- At least 75% attendance in the academic session.
- No dues certificate from the Adm officer of the school.
- Satisfactory behaviour of the student in and outside class room throughout his/her stay in school.



## Admission and Withdrawl

- Before seeking admission in the school the Parent/Guardian is expected to go through the rules given in the school prospectus.
- Application form along with Prospectus may be obtained from the school office against payment of Rs. 250/- duly filled in application forms must be furnished along with a birth certificate in case of New Admission and Transfer Certificates/School leaving Certificates from a recognized school in case of transfer.
- Admission to classes other than Nursery is possible only if there is any vacant seat and that too strictly on the basis of Written Test and Interview.
- Preferably the students on transfer from a recognized school are admitted to the school. Students from the other institutions affiliated with State Board can be considered for admission provided they qualify the entrance test meant for the particular class.
- Failed or compartment candidates are not admitted in any case.
- Admission of a student is liable to be cancelled if he/she has furnishes incomplete/wrong/false information.
- Admission is only possible if the application is submitted along with following documents :-
  - i) Xeroxed copies of the certificate/marks sheet of last examination passed.
  - ii) Character certificate from the head of the institution .
  - iii) Date of birth certificate/School leaving certificate.
  - iv) Passport size photograph of the candidate.
- A month's notice is required before the withdrawal of students from the School failing which one month's fee will be charged.
- School Leaving certificate can only be issued when all the dues are paid and a 'No dues Slip' duly signed by the concerned teachers is submitted in the office.
- Principal has the right to ask for the withdrawal of students from the school on the grounds of misconduct, gross misbehavior, poor performance or indiscipline on the recommendation of Academic/ Discipline committee in the best interest of the school.
- The Tuition fees is charged for 12 months in a year. Fees once charged is not refundable.
- The academic year is from April to March.



## **Code of Connduct for Students**

**The students of DAV Public School Ambota are required to :-**

- Maintain strict discipline in and out side the class rooms, in school buses and at public places too. Regularity in attendance and punctuality on all school functions is deemed obligatory for them.
- They must show respect to the teachers and carry out their instructions most faithfully.
- They are required not to loiter in their vacant periods and use vulgar or abusive language.
- They must be friendly and courteous to all visitors/strangers and polite to each other.
- They are required to maintain cleanliness by making proper use of dustbins provided at various places in the school campus, in each classroom and toilets.
- They are required not to shout or whistle in the school premises. Damaging school furniture/ property, disfiguring the furniture or writing on the wall or defacing the walls with pencil or knife marks is strictly forbidden . Any damage done to school property is recoverable from the defaulters .
- Students are advised not to bring costly articles to school and practice any borrowing/lending or exchange of the articles .
- They are required to deposit unclaimed articles found in the school with the class teacher.
- Students who come to school under the care of their escorts should never leave the school before the escorts arrive. Parents are responsible to ensure that their wards are dropped and picked up from the school or bus points on time.
- The School is judged by the conduct of students , so they must possess exemplary behaviour and dignified manners. They are expected to greet their teachers and elders whenever they meet them and should observe good manners wherever they are .
- Group or individual playing in the classroom or school corridor is strictly prohibited.
- No student is allowed to leave the school or meet outsiders/ex-students during school hours without permission.
- Students found guilty of misconduct, indiscipline or otherwise shall be liable to heavy punishment in form of fines, debarred from appearing in unit./test examination and even expulsion from school, depending on the seriousness of the offence .



## General Information For Students

- The child must attend school neatly dressed in prescribed school uniform .
- Low Waste Nero Bottom pants are not allowed.
- He /she must reach the school in time and attend morning assembly daily.
- Prior permission should be obtained in writing for absence from the school.
- Students are strictly forbidden to buy eatables from unauthorized dealers or vendors at or near the school premises .
- The school provides first aid treatment to students.
- In case of sudden holiday on examination day the said paper will be shifted to the end. But the remaining date sheet will remain the same.
- Leave for the day or examination is **STRICTLY NOT ALLOWED** and there is no provision for **re-examination**.
- Mobile phones and electronic gadgets are totally prohibited on the campus and if any body is found with them he/she would be expelled from the school and the gadget will be confiscated and not returned back.
- Student suffering from infection and contagious diseases such as measles chicken pox and eye flue etc should not come to school.
- Senior students are totally barred from bringing their own conveyance to School.

## Miscellaneous Information

- Parents are requested to visit the School on Parents Teacher meeting days (as indicated in the School calender) to assess the progress of their wards.
- Text books and Note books for Classes Nursery to VIII published by DAV Publication New Delhi are sold on the School Campus . Text for Class IX to XII (NCERT) are also made available in the school.
- The school contact number is 01976-241454 & 240545.
- The school has an SMS software to send in any emergency information Kindly furnish a proper Mobile Number in the school to receive the same.
- For better exposure and confidence , the students are given the opportunity to express their views during morning assembly , through debates declamations Quiz and other school activities.
- Educational Tours/ excursion, picnic and outings are the additional activities that the school provides to the students.



## ***Assessment Policy (As per CBSE guidelines)***

Examinations are an indispensable part of the educational process to determine by the extent to which the learning objectives are achieved.

Continuous and comprehensive Evaluation (CCE) refers to a system i.e. school based evaluation of students that covers all aspects of students development. The school has the following CCE based examination pattern to follow CCE scheme. Classes LKG to V will be assessed in three terms.

- Term I - April to August
- Term II - September to November
- Term-III - December to March

### **Class VI to X are divided into Four Formatives (FAS) Summatives (SA-I & SA- II)**

- Term I - (April to September) Will include FA-I & F.A-II, SA-I
- Term II - (Oct. to March) Comprises FA-III & F.A- IV & SA- II

### **F.A.-I & F.A.III:-Consists the following activities :**

- a. Class assignments, Home assignments
  - b. Work sheets (M.C.Q.)
  - c. Topic discussion
  - d. Individual/ group activity
- Project work integrated (individual/ group)
- F.A. II, IV constitutes written examination.



## Co- Scholastic Areas

Every student is given ample opportunity to develop his/ her personality by participating in co-curricular activities organized throughout the year.

2(A) <b>Life Skills</b>	Thinking Skills	Social Skills	Emotional Skills
2 (B)	1. Self Awareness	1. Inter personal relationship	1. Managing Emotions
	2. Problem Solving		
	3. Decision Making	2. Effective Communication	2. Dealing with stress
	4. Critical Thinking		
	5. Creative Thinking	3. Empathy	

2(B) - **Work Education** : Cookery Skills, Recycling of paper Repair, maintainces of domestic electrical gadgets .

2(C) - **Visual & Performing Arts** : Music , Dance, Drama, Drawing Painting, Crafter .

2(D) - **Attitude & Values.**

1. Attitude Towards - Teacher, Schoolmates, School Programming & Environment

2. **Value System** .

## Co- Scholastic Activities

3(A) -1 **Scientific Skills**: Science Club Project, Maths Club Project, Science, Quiz, Olympiad, etc.

2. **Literary & Creative Skills** : Debate, Declamation, creative writing, Poster making, slogan writing & drawing etc.

### HEALTH & PHYSICAL ACTIVITIES

1. SPORTS 2. NCC/NSS 3. YOGA 4. First Aid

→ It is obligatory for all to appear in all above mentioned activities. The result is compiled on the basis of all Formative and Summative exams.

→ Class LKG and U.K.G. will be assessed on the basis of continoues internal assessment only.



## *House System*

In order to inculcate the quality of leadership, sense of commitment, co-operation, competitiveness and team spirit in various activities, the entire strength of school from class 3rd onwards has been divided into four houses and all the school activities are carried out on House basis under the able guidance of senior teachers as House Incharges assisted by teachers, house captains, vice captains and prefects.

## *Computer Education*

Realizing the need and importance of computer education in modern times, sophisticated computer lab equipped with thirty computers with broadband connectivity, LCD monitors and printers etc, has been established to provide computer training to all the students from classes III onward under the guidance of experienced and qualified instructors. The administrative block too has the access to broadband connectivity.

## *Science Laboratory*

In order to develop scientific temper/aptitude among the students through experimental activities, well equipped labs for physics, Computer, Chemistry & Biology have been maintained.

## *Library*

To inculcate a sense of competition, self study, silent reading habits, better performance and to update the student's knowledge, the school has established and advanced library enriched with latest reference books, religious literature, journals, magazines, periodicals and Encyclopedias for Science.

## *Parents Teacher's Meet*

Parents are the back bone of any educational system. It is they, who are the architects of solid and meaningful base for successful functioning of school. To have free interaction with them, Parent Teacher's meeting are held every alternate month and so that solutions to their wards problems could be sorted out speedily. Students are supposed to accompany their parents on the PTM for better interaction. Parents are requested to meet teachers on every second Saturday.



## **Vedic Inclination**

Special emphasis is given on moral education. The school day begins with chanting of Vedic mantra followed by hymns and patriotic songs. Havan is a regular feature of school functioning which is performed on every Saturday by an expert, Dharam Shikshak who is well versed with Vedic culture and is a Aryasamajist. It helps not only in the purification of environment but also inculcates among the teachers and students the feelings of cultural heritage of our country .

## **Holidays**

The school follows the norms prescribed by the State Govt. And DAV CMC for gazetted holidays are concerned . In addition to this other holidays/breaks and vacations are observed as under:-

- Monsoon Vacations : First week of July to Second week of August
- Diwali Vacation : As per school calendar
- Winter Vacation : 1st January to 15th January
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## **School Timing**

Class	Summer	Winter
7th to 12th (Senior School)	7:15 a.m. to 1:00 p.m.	8:15 a.m. to 2:00 p.m.
LKG to 6th (Junior School)	8:30 a.m. to 2:15 p.m.	9:30 a.m. to 3:15 p.m.

## **Fee Structure And Timing**

Fee structure and other informations regarding admission can be sought out from school office on any working day from 9.00 a.m. to 4.00 p.m.

Timing : 9.00 a.m. to 1.00 p.m. Summer  
(For Fee Deposition) 10.00 a.m. to 2.00 p.m. Winter  
(On Saturday till 12.00 p.m. only)

Note: Parents who want to get the fee refunding statement should retain all their fee slips or counter slips. The school will not provide duplicate slips at any cost.



## *Fee Rules*

1. Fees is payable monthly in advance positively by 10th of each month and on 20th of the same month.
2. A fee is paid in cash only in the school office on all working days during office hours i.e. from 9.00 a.m. to 01.00 p.m. while on Saturday 9.00 a.m. to 11.00 a.m. only.
3. If fees is not deposited by the end of the month, the name of the child will be struck off from the rolls and will be readmitted only after payment of all dues along with the re-admission fees etc.
4. Fees for summer vacation/winter vacations shall be charged in the proceeding month.
5. Fees of March will be charged in the month of February .
6. Bus Fare will charged for 11 Months.

## *Meeting Hours*

- Parents are advised to meet the Principal between 11.00 A.M. to 1.00 P.M.
- Parents are not allowed to enter the class rooms directly.
- Parents can visit Admn office from 9-00 A.M. to 2.00 P.M.

## *Meeting Hours*

Fleet of 10 Buses ply on the following routes for the convenience of the students.

- **Marwari, Pirthipur, Daulatpur, Nangal Jarialan ( 4 Routes)**
- **Amlehar, Banehra (2 Routes)**
- **Pucca- Paroh, Andora, Amb, Mubarikpur (2 Routes)**
- **Punjawar, Gagret ( 2 Routes)**

[Number of buses and routes may be increased to accommodate the transport requirement of the New session but request for extension in route will not be entertained).



# School Uniform

The School is recognized by the system it follows. Therefore , all students are expected to attend school in the prescribed uniform .

## **BOYS**

**Shirt** : White full sleeve with tie collar

**Trousers** : Medium Grey & White

**Sweater/Pullover:** V Shape maroon  
Sweater , blazer maroon with school logo  
in Winter .

**Socks** : White

**Shoes** : Black/white leather shoes  
(Bata/Action made) without design

## **GIRLS**

**Shirt** : White full sleeve with tie collar

**Skirt** : Medium Grey & White Well pleated

**Sweater/Pullover:** V Shape maroon  
Sweater , blazer maroon with school logo  
in winter.

**Socks** : white

**Shoes** : Black/white leather with buckle  
(Bata/Action made) without design)

**Note:** All students will wear white dress, white PT shoes Without Design with White Socks on Wednesday and Saturday. In winter V Shaped maroon sweater/pullover is to be worn on all days.

Maroon colour Blazer with school logo is to be Worn in winter

Only Maroon colour caps are allowed in the school.

**Please note that : Tie, Belt, & Badges, will be supplied from school.**

Parents are also advised to buy only the prescribed shade for trouser/skirt from the market. Book are supplied from school.



